

Meeting: Warminster Area Board
Place: Warminster Civic Centre, Sambourne Road, Warminster BA12 8LB
Date: Thursday 6 September 2012
Time: 7.00 pm

COMMUNITY AREA GRANT APPLICATIONS FORMS

Relating to the following item(s) on the agenda for the above meeting:

12. **Area Board Funding - Community Area Grants** *(Pages 1 - 8)*

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<h2 style="margin: 0;">Community Area Grant Application Form</h2> <h3 style="margin: 0;">2011/2012</h3> <p style="margin: 0;">Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED</p> <p style="margin: 0;">For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)</p> <p style="margin: 0;">Please contact your Community Area Manager before completing your application (See Section 3 for contact details)</p>
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1. Your organisation or group			
Name of organisation	SUKOSTA THEATRE COMPANY		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		
2. Your project			
Project Title/Name	HOW WE MOVE		
What is your project about and what does it aim to achieve?	<p>HOW WE MOVE - A <i>COMMUNITY PROJECT</i> is a unique community project bringing diverse groups of the Warminster area together in an inspiring personal and collective experience which will be shared with the larger community.</p> <p><i>Important: This section is limited to 600 characters only (inclusive of spaces).</i></p> <p>This project involves a series of high quality theatre / movement workshops which will be developed with the SUKOSTA THEATRE COMPANY – a Wiltshire based company, trained at the legendary Lecoq International Theatre / Mime school 20 years ago. The intergenerational programme of workshops will be developed with different diverse groups within the Warminster community as well as an open general group, which will be advertised in the local paper.</p> <p>This series of entertaining workshops is about developing the local people i.e participants' awareness of theatrical movement and space in an enjoyable and shared experience, examining how we move - and how we are being moved - how we are the same or different! Also this project develops the health and wellbeing of participants. SUKOSTA Theatre Company (www.sukosta.com) has developed and presented new performance work Internationally over the last 18 years and always found original ways of sharing this expertise with the wider community, engaging with young people, adults and the elderly.</p> <p>This programme will work with a number of groups in the area i.e. within the workplace and with other groups, as well as advertising for a general workshop at the Athenaeum Centre. Some film footage will be made, documenting the workshops, and edited together which will be shown at a later date to share with the wider community. The company will work personally and bring out the individuality of each participant as well as creating a wonderful fun sharing experience, which will unify the groups in a shared community experience.</p> <p>Previous work in Wiltshire has been highly regarded (footage of local people was displayed on the Tithe Barn roof in Bradford-on-Avon during a recent sharing event) and suggestions have been made by the public to develop a project such as this. (weblink:www.sukosta.com⇒latest news⇒HOW WE MOVE)</p>		
In which community area does your project take place? <i>(Please give name – see section 3 of the grants pack)</i>	Warminster		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date	3 rd August 2012
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date	3 rd August 2012

Where will your project take place?	With groups in Warminster in different locations / business settings. Some participants will be filmed against a green screen - this footage will be edited and shared at a later date.	
When will your project take place?	End of 2012, beginning 2013	
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i>	SUKOSTA Theatre Company has interacted with a number of groups in Wiltshire over the last two years (Explorative Arts project) and participant feedback has shown a demand for a strong artistic, explorative concept, which is an accessible and fun experience for people from very different walks of life and will unite these communities in an inspiring project. SUKOSTA Theatre Company has started to work with people from all ages, introducing them to mime and movement analysis, and filming simple movement sequences which itself is a powerful social archive as well as an educational and inspiring experience for everybody involved. HOW WE MOVE will complement the general cultural initiatives and momentum in Warminster, strengthening the cultural depth of the town and to extend the number of people who are involved in innovative projects. SUKOSTA will show the film studies in partnership with a local festival/promoter (i.e. Warminster & District Film Society, as a short before a feature screening) - as well as featuring on local community websites. The Company is in touch with Waitrose Supermarket and the Armed Forces community in Warminster as well as the Youth Development Centre, in order to individually design the participatory workshops. Wiltshire College (Media Department) are supporting the filming aspect of this project.	
How many people will benefit from your project?	250 (final dissemination of filmic material will reach potentially a much bigger number of life and virtual spectators up to 1000)	
How does your project demonstrate a direct link to the local community plan for your area? www.wiltshire.gov.uk/areaboards Please provide a reference/page no.	<p>This project has a direct link to the Warminster and Villages community plan by realizing the artistic potential and talent of the area (vision for culture and leisure p 12).</p> <ul style="list-style-type: none"> • Cultural activities should be increased (page 12) • Support the Athenaeum.... look at broadening its community use (page 12) <p>It also is a source of education for local people, both young and lifelong learning (p.17)</p>	
To be completed ONLY where town/parish councils are making an application		
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes	No
Could your project be funded from your reserves?	Yes	No
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes	No
<p>Any other information about your project. This project is a further development of the Company's work in the area. It has an underlying development thrust to bring communities together in a creative way. The Company is particularly keen to involve participants (at workplace etc) who would otherwise not get involved in an 'artistic project' - giving HOW WE MOVE the authenticity that only 'real people' and the stories their movements tell, can give. The Warminster Enterprise Group will be further consulted in order to engage with appropriate local groups.</p> <p>SUKOSTA Theatre Company has developed its unique movement teaching in hospitals, universities, secondary schools, drama schools, elderly people homes etc. involving people from all walks of life.</p> <p>SUKOSTA Theatre Company has just finished its very successful EXPLORATIVE ARTS production, which was funded by Arts Council England, Wiltshire Council and Bradford-on-Avon Town Council. The Company is renowned for combining contemporary International performance practice with local community outreach work. Currently the Company is developing work with Salisbury Festival, Bristol Old Vic and London International Mime Festival – it is anticipated that the unique interactive approach of HOW WE MOVE in Warminster will create publicity in the press both regionally and beyond.</p> <p>This project promises to create a unique momentum and will make an impact beyond its delivery.</p>		

3. Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

Over 50 years	2	Male	Female
25 – 50 years	1	Male	2 Female
Under 25 years		Male	Female
Disabled People		Male	Female
Black and Minority Ethnic people	1	Male	Female

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it? will apply for discrete funding.

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?
Evaluation and feedback forms will be given to the participants as well as getting feedback from leaders of the groups. The filmic material will also stand on its own as a resource and documentation to be shared the wider community. This programme directly feeds into local needs by developing arts and culture and physical health and well being of participants.

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?	Yes <input checked="" type="checkbox"/>	No	Date
To whom have you applied for funding for this project (other than Wiltshire Council)? <i>Please list with amount applied for and whether you have been successful</i>	Name of Funder	Amount Applied For	Amount Received
	Arts Council England South West	1000 (towards Warminster project)	tbc
Have you or do you intend to apply for a grant from another area board within this financial year? <i>If yes, please state which one(s).</i>	Yes <input checked="" type="checkbox"/>	No	Bradford-on-Avon Area Board (successful bid, 16 th May 2012, for separate discreet programme)
Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?	Yes	No <input checked="" type="checkbox"/>	

4. Information relating to your last annual accounts (if applicable)				
Year ending: 2011 (draft)	Month: March	Year: 2011		
A - Total income:	£ 25604.69			
B - Minus total expenditure:	£ 22451.59			
Surplus/deficit for year: (A minus B)	£ 3153.1			
Free reserves currently held:	£			
5. Financial information – If you can claim back V.A.T. please exclude from figures given below				
Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.	Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)			
		P/C		
delivery of workshops	£ 2900	Own fundraising/reserves		£
filming workshops	£ 600	Groups contributions (businesses etc)	p	£ 100
producing/preparation/leaflet (design and print)	£ 700	Parish/town council		£
phone/communications	£ 200			£
editing	£ 200	Trusts/foundations		£
	£	Arts Council England South West	p	£ 1100
Miscell (office overheads etc)	£ 200	In kind		£
In kind: editing	£ 500			£
In kind: Wiltshire College, Green screen, filming assistance and equipment	£ 1400	Other In kind, Wiltshire College, Green screen, filming assistance and equipment	C	£ 1400
	£	In kind: editing	C	£ 500
In kind: producing (SUKOSTA)	£ 500	In kind: producing (SUKOSTA)	C	£ 500
	£			£
Total Project Expenditure	£ 7200	Total Project Income		£ 3600
Total project income B	£ 3600			
Total project expenditure A	£ 7200			
Project shortfall A – B	£ 3600			
Grant sought from Wiltshire Council Area Board	£ 3600			
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays				
Please give the title name of the organisations' bank account e.g. current				

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

Written quotes including the one(s) you are going to use

Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year

Terms of reference/constitution/group rules

Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

I have read the funding criteria

The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

If an award is received, I will complete and return an evaluation sheet.

That any other form of licence or approval for this project has been received prior to submission of this application.

That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.

Child Protection

Safeguarding Adults

Public Liability Insurance

Equal opportunities

Access audit

Environmental impact

Planning permission applied for (date) or granted (date)

That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 3rd August 2012

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team (see section 3)

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Small Grant Application Form

2012/2013

For small projects requiring funding - maximum award £350
where total projects costs do not exceed £350

Please ensure that you have read the Funding Criteria before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE
CONSIDERED

1. Your organisation or group		
Name of organisation	WARMINSTER CARNIVAL COMMITTEE	
Contact name		
Contact address		
Contact number	e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Other, please specify	
2. Your project		
Project Title/Name	WARMINSTER'S ANNUAL CARNIVAL	
Please briefly tell us about the project/activity you want to organise and why <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	ORGANISE THE ANNUAL CARNIVAL FOR THE TOWN, SURROUNDING TOWNS & VILLAGES. NO CHARGE FOR SPECTATORS. A CHANCE FOR THE COMMUNITY TO GET TOGETHER FOR THE EVENING.	
In which community area does your project take place? (Please give name - see section 3 of the grants pack)	WARMINSTER & SURROUNDING TOWNS & VILLAGES	
Where will your project take place?	WARMINSTER TOWN CENTRE	
When will your project take place?	SATURDAY 27 TH OCTOBER 2012	

How will your project benefit your local community?
Important: This section is limited to 300 characters only (inclusive of spaces).

CARNIVAL PUT ON AS A FREE SHOW FOR THE COMMUNITY
 WARMINSTER CARNIVAL IS A MEMBER OF THE WESSEX CARNIVAL CIRCUIT (8 TOWNS) VISITORS WILL SEE WHAT A LOVELY TOWN & COMMUNITY SPIRIT WARMINSTER HAS

How many people will benefit from your project?
 3000 - 10000

Any other information about your project.

Cost of programmes £884.07
 Sponsorship (£550.00)
 Balance * £334.07

3. Funding

What will be the total cost of your project?
 £4500

How much funding are you applying for (maximum £350)? *
 £334.07

If you are expecting to receive any other funding for your project, please give details <i>Note: max. grant is £2000 how</i>	Source of Funding	Amount Applied For	Amount <i>due to</i> Received
		Town Council	£2500

Name of the organisation and the bank account name (but not the number) your grant funding will be paid in to: (Please Note: we cannot pay money into an individual's bank account)

4. Declaration (on behalf of organisation or group) – I confirm that...

- The information on this form is correct and that any grant received will be spent on the activities specified
- Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name: Sandra Major
 Position in organisation: CHAIRMAN
 Date: 20th July 2012

Please return your completed application to the appropriate Area Board Locality Team (see section 3)